Group Meeting #6

Date   23 March 2015
Time   10:00 am
Location WT BCIS Project Room - WT501

Attendees
Jason Gerbes, Joshua Son, Paul Lee, Sean Young.

Minutes Recorder
Jason Gerbes.

Absences
None.

Meeting Agenda
- Discuss project methodologies.
- Decide project roles.
- Plan tasks to complete project proposal document.

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7. Approval of minutes of last meeting
    7.1. The group is in agreement that the minutes of the last meeting are an accurate record.

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8. Status of prior meeting arrangements
    8.1. Josh has researched XP development methodology (see Research Findings 20/03/15 - XP Methodology).
    8.2. Paul has created a draft document about Luminary and Ahmed, based on Josh's prior findings. Paul has researched the background of Augmented Reality (see Research Findings 20/03/15 - Augmented Reality Background). Paul has also researched Quality Assurance practices (see Research Findings 22/03/15 - Quality Assurance).
    8.3. Sean has researched Augmented Reality (see Research Findings 21/03/15 - Augmented Reality).
    8.4. Jason has created the rationale and skills sections of the proposal document. The group has proofread and approved the sections.

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3. Discussion of Project Development
    3.1. Added skills to skills and knowledge section.

    3.2. Verified the appropriateness of project rationale.

    3.3. Decided project roles for each group member.

    3.4. Planned tasks for next meeting.

    3.5. Discussed the structure of the proposal document.

    3.6. Discussed the option of having a plan a/plan b structure.

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4. Meeting Arrangements
    4.1. Paul will research experimental research and Google Glass technology.

    4.2. Josh will research qualitative research.

    4.3. Sean will research scrum development.

    4.4. Paul will start creating the project proposal slideshow.

    4.5. Jason will continue work on the project proposal document.

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5. Adjournment of Meeting

    5.1. There being no other business, the meeting was adjourned at 12:30 pm.

6. Next Meeting

Date	24 March 2015
Time	03:00 pm
Location	WA Meeting Room - WA3 Room 3.

We will work on group compact and discuss research methodologies next meeting.